

Terms and Conditions

Freight Handling

Shipping and receiving will be handled by Art Craft Display Services and will incur a fee based on the weight of the shipment and period of time the shipment is stored. See Shipping Address below. Minimum Charge is \$70.00 and must be paid in full to Art Craft Display Services prior to delivery of freight to your booth. Freight Handling/Shipping Price List can be found in the Art Craft Display Services Exhibitor Kit which is available for download on our website.

All Shipments Must Be Sent Labeled As Follows:

TO: (Exhibiting Firm Name) Booth # _____
FOR: Midwest Fire Rescue Expo – April 11, 2018
C/O Art Craft Display Services
47220 Cartier Dr., Ste. B
Wixom, MI 48393

Booth Assignment Numbers will be emailed to you upon request.

Right of Inspection

Suburban/SMAFC reserves the right to inspect all cartons, packages, and containers brought into or out of the Facility.

Designated Entrances

All persons, articles, exhibits, fixtures, displays, and property of any kind and description shall be brought into and out of the Facility only at and through these entrances and exits as Suburban/SMAFC may designate from time to time.

Public Safety

Exhibitors shall not bring or allow to be brought into the Facility, any material, substances, equipment, or object which may endanger the life of, or cause bodily injury to, any person in the Facility or which is likely to constitute a hazard to any other property therein.

Prohibition Against Flammable Materials

No flammable materials, such as bunting, tissue paper, crepe paper, etc. shall be used for decorations or advertising in the Facility. All such materials to be used for decorative or advertising purposes must first be treated with a flame-retardant, and such use shall be in accordance with all applicable federal, state, and municipal fire and safety rules and regulations.

Prohibition Against Flammable Liquids and Gases

The exhibitors shall not, without the prior written consent of Suburban/SMAFC, put up or operate any engine or motor or machinery in the Facility or use oils, burning fluids, camphene, liquid oxygen, ethylene, propane, kerosene, naphtha, gasoline, or other flammable gases for either mechanical or other purposes or any other agent other than gas or electricity for illuminating the Facility. Said prohibition against the use of oils, gases, and gasoline will not apply to the use of fork lifts, motor drive vehicles, cranes, etc., necessary for the installation and removal of exhibits in the Facility, but shall apply to the operation of any exhibit in the Authorized Area.

Where any automobiles, trucks, or gasoline engines are to remain in the Facility during any portion of the License Period, the exhibitor shall take the following precautions:

1. All battery cables are to be disconnected and taped so as to avoid the possibility of emission of sparks therefrom.
2. All gasoline tanks are to register in the Empty or E range on their gauges by order of the City of Novi Fire Marshal.
3. Draining of tanks and refueling must be completed outside of the Facility. Fuel is to be removed or dispensed only with the safety equipment approved by Suburban/SMAFC.
4. All gasoline tanks must be sealed with a locking type gasoline cap. If such a cap is not available, the tank must be sealed in accordance with all federal, state, and municipal fire and safety regulations.
5. All liquid propane tanks are to be removed from the Facility during any portion of the License Period.

Smoking

Smoking is prohibited in the Facility at all times.

Emergency Equipment

Fire-fighting and emergency equipment shall not be blocked or obstructed under any circumstances. This includes fire hose and fire extinguisher cabinets, fire pull and alarm boxes, and all entrances and exits to first aid facilities within the Facility.

Motorized Vehicles

No motorized vehicle shall be operated on any carpeted or tiled areas in the Facility under any circumstances.

Use of Carts

Carts or dollies that have steel wheels are not permitted in any carpeted or tiled areas in the Facility. All crates moved in and out of the Facility must be handled in a manner so as to maximize the protection of and minimize the risk of damage to all carpeting, painted surfaces, door fixtures, etc.

Use of Tape

All exhibitors are strictly prohibited from using any unauthorized style of tape or adhesive substance on any surface within the facility, including the "show floor." Duct tape, plastic double-sided tape, and masking tape are specifically prohibited!! Only cloth backed carpet tape is allowed—the acceptable type of tape is available for purchase from the Service Desk during move-in hours.

Solicitations

No collections or donations, whether for charity or otherwise, shall be made, attempted, or announced in the Facility without the prior written approval of Suburban/SMAFC.

Parking

All exhibitors must park and unload in the designated exhibitor parking/loading area only, which is at the back of the building. Vendors are not allowed to carry in merchandise or materials through the front of the building.

Liability

SMAFC & Suburban Collection Showplace are not responsible for lost, stolen, damaged goods or personal belongings. In addition, they are not responsible for injury/illness resulting from your booth set up, breakdown, or product lines. You are encouraged to purchase your own liability insurance as you will not be covered by the venue or the Fire Chiefs Association.